



**Behaviour For Learning  
Policy:  
Covid-19 Addendum**

**June 2020**

<b>Approved by:</b>	Trustees	<b>Date:</b> 10 <sup>th</sup> June 2020]
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## Contents

1. Scope .....	2
2. Expectations for students in school.....	2
3. Expectations for students at home .....	5
4. Monitoring arrangements .....	6
5. Links with other policies .....	6

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### 1. Scope

This addendum applies until further notice.

Unless covered in this addendum, our normal Behaviour for Learning Policy continues to apply.

We may need to amend or add to this addendum as circumstances or official guidance changes.

We will communicate any changes to staff, parents and students.

### Introduction

All students should continue to adhere to the principles outlined in the Behaviour for Learning Policy. In particular, students should be mindful of the following:

1. You should be respectful and kind to all.
2. You should be safe, responsible and courteous always. Therefore, when interacting with other students and staff online, students should always be kind and respectful to each other and respectful and obedient to staff, remembering always that that staff are not 'friends' with, or peers to, students. Students should never attempt to contact staff via social media or make comments about staff on social media platforms. Any inappropriate comments to staff online, via email or any other platform will be taken very seriously and could result in a referral to the police. This is also the case of for any online bullying towards other students or peer-on-peer abuse that is disclosed to the School during this time. If you are contacted by a student via social media, please follow the process as set out in the Safeguarding Policy and E-Safety Policy.

If students are interacting with teachers via online lessons, they should be aware of the following:

- Students' behaviour and comments should be exemplary, reflecting how they would behave in a lesson in School.
- Students should address teachers and refer to peers as they would do in a classroom setting.
- If any student behaves inappropriately in what they say or write, they are likely to be referred to the Deputy Principal and banned from any future online lessons.
- Any video interaction with staff via an online platform is not permitted. Students working in school during this time should adhere to the Behaviour for Learning Policy.

### 2. Expectations for students in school

#### 2.1 New rules

When students are in school, we expect them to follow all of the rules set out below to keep themselves and the rest of the school community safe.

Staff will be familiar with these rules and make sure they are followed consistently.

Parents should also read the rules and ensure that their children follow the new procedures that have been put in place. Parents should contact Lindsay Howells, Deputy Principal, if they think their child might not be able to comply with some or all of the rules, so we can consider alternative arrangements with them.

Details of these rules and arrangements can be found in:

- Beacon of Light School Reopening Plan
- Beacon of Light School Reopening Questions
- Addendum to Child Protection Policy
- Summer Term Overview

These new rules include:

- Altered routines for arriving or leaving the school
- Hygiene, such as handwashing and sanitising
- Who students can socialise with at school, including at lunch and break times
- Moving around the school (e.g. one-way systems, out of bounds areas, queuing)
- Sneezing, coughing, tissues and disposal ('catch it, bin it, kill it') and avoiding touching their mouth, nose and eyes with hands
- Telling an adult if they are experiencing symptoms of coronavirus
- Sharing any equipment or other items, including drinking bottles
- Break or social times, including where students may/may not be
- Use of toilets
- Not to cough or spit at or towards any other person
- Adhere to all guidance regarding social distancing and amendments to the school day in place for staff and student safety re: COVID-19
- Stay within the student area of the classroom
- Avoid the touching of door handles and resources within the classroom
- Arrive at the time requested by staff
- Wear a safety mask provided by school, or one brought from home
- Hand in mobile phones and any prohibited items on arrive
- Let a member of staff know immediately if they are displaying symptoms of COVID-19
- Self-isolate for two weeks, for when symptoms presented if any member of the household is displaying symptoms of COVID-19.
- Comply with the current Behaviour Policy

Any changes allowed in regards to student conduct (for instance, use of mobile phones) will be explained clearly to students, after consultation with appropriate senior staff.

If any member of staff has a safeguarding concern, this must be dealt with following normal safeguarding concern sharing, please refer to the Safeguarding Policy.

Bullying logs should be completed and shared with the SLT if any member of staff witness any racists, homophobic, or incidents of peer on peer abuse.

## 2.2 Rewards and sanctions for following rules

To help encourage students to follow the above rules, we will:

- Make regular contact home to discuss their positive behaviours
- Praise students in school for following new rules

However, if students fail to follow these rules, we will:

Manage all non Covid-19 related incidents via the school behaviour system

Manage purposeful rule-breaking associated specifically with Covid-19 (for example, student purposely coughing or spitting towards another person, deliberately placing them into a position of vulnerability relating to safeguarding and the infection) with a robust, zero-tolerance response. This could involve FTE or possibly requesting the student works remotely from home in future. Depending on the severity of the incident, there would be no hesitation in involving police in dealing with this type of incident where necessary.

Category	Who deals with it	Concern	Action by staff
1	Teacher	Minor disrespect or inappropriateness. This could be lack of formality towards staff or rudeness towards another student	Inform SLT Send a draft email to be sent to the parents to the SLT to be checked Email to student's parent or directly to the student if online Inform respective Curriculum Lead
2	Curriculum Lead	Repeated instance of 1 or <ul style="list-style-type: none"> <li>• Repeated use of offensive or threatening language to staff</li> <li>•</li> </ul>	Inform SLT Send a draft email to be sent to the parents to the SLT to be checked Email to student's parent or directly to the student if online
3	Pastoral Behaviour Lead Support	Repeated instance of 2	Inform SLT Send a draft email to be sent to the parents to the SLT to be

			checked Email to student's parent or directly to the student if online
4	SLT	Referral from staff or <ul style="list-style-type: none"> <li>• If the issue would normally result in exclusion</li> <li>• If the member of staff involved thinks that the Police should be informed</li> <li>• Any comment towards a member of staff that could be construed as inappropriate or sexual, however minor it may appear</li> </ul>	Email or phone the parent and student Temporary/longer term banning of the student from the learning platform Exclusion Referral to the Police

## 2.3 Changed rules

As long as this addendum applies, we will alter the following school rules:

### Attendance

Attendance changes are outlined in the **Attendance Policy Covid-19 Addendum**, in accordance with government guidance

### Uniform

Students will be expected to wear clothing which can be machine washed. We do not expect student to attend school wearing school uniform until September 2020

## 3. Expectations for students at home

### 3.1 Remote learning rules

A new **Remote Learning Policy** has been introduced to cover this current period of time.

If students are not in school, we expect them to follow all of the rules set out below.

Parents should also read the rules and ensure their children follow them. Parents should contact Lindsay Howells, Deputy Principal, if they think their child might not be able to comply with some or all of the rules, so we can consider alternative arrangements with them.

We would expect all students working from home to:

- Be contactable during required times – although take into account that students may not always be in front of a device the entire time
- Complete work to the deadline set by staff
- Seek help if they need it, from staff via the email contact list
- Alert staff if they're not able to complete work
- Use proper online conduct, such as using appropriate language in messages, following the amended **E-Safety Policy and Code of Conduct**

### **3.2 Dealing with problems**

If there are any problems with students adhering to rules around remote learning, including if they don't engage with the remote learning set for them, we will:

Contact students and parents/carers via phone to find out if there is any additional support which they require at this time. Further support will be put in place which is appropriate for that particular student

### **4. Monitoring arrangements**

We will review this policy as guidance from the local authority or Department for Education is updated, and as a minimum every 3 to 4 weeks by Lindsay Howells, Deputy Principal. At every review, it will be approved by the full Trustees board.

### **5. Links with other policies**

This policy links to the following policies and procedures:

- Child Protection Policy and addendum
- Health and Safety policy
- Remote Learning Policy
- E-Safety Policy
- Attendance Policy and addendum
- Restrictive Physical Intervention Policy